1. Procedure
(1) You have decided to create a film for one of the sections of the GAP’s Youtube channel. You can either contact the GAP now or wait until completion of the film.
(2) The film is made.
(3) You submit the film to the GAP’s editorial team in the version in which you wish it to be uploaded (see technical data) by sending a link (dropbox, wetransfer etc.) to: info@gap-im-netz.de.
(4) The GAP’s editorial team reviews the film and replies with a list of suggestions.
(5) You may submit a revised version, which will be reviewed again. The film is then either rejected or accepted.
(6) If the film is accepted, a description text to be posted on Youtube as well as the information for the credits must be provided (for an example, see the Gap Youtube channel).
(7) In addition, a statement is required confirming that copyright and usage permissions for all used images, sounds and music are resolved. Documents confirming the clarification of rights must be submitted.
(8) The editorial team will add an intro/outro/credits and upload the video.

2. Format – Sections
- #Short: short explanatory films (3-5 minutes)
- #Interview: interview with an established philosopher (12-22 minutes)
- #Focus: Presentation of a well-known philosophical paper, argument, problem, position or debate by a certified specialist, who must be visible in the film (5-12 minutes)
- #Extra: Additions to other films (1-10 minutes)
- #Kongress: recordings from a GAP-congress or -workshop (no time limit)
- #Diskussion: panel discussions (no time limit)
- #Vorstellung: short presentation of the works of GAP-awardees or award-winning books of GAP-members (3-10 minutes)

3. Technical Data
- film footage: at least 1920 x 1080 pixels with 25 frames per second (25 fps), but more if possible
- data rate: record with the highest data rate (at least 10 mbps)
- naming files: All files are to be named according to the following standards when submitted to the GAP’s editorial team:
  GAP_Youtube_[section]_[clipname]_[yyy-mm-dd]_[processing stage].[filetype]
  for example:
  GAP_Youtube_#Kurz_Mary_2017-08-18_finalreview.mov

4. Guidelines
- font: primary font: Garamond. secondary: Helvetica; in #Kurz authentic handwriting may appear (no computer-generated handwriting-font)
- color: The color GAP-Blue must feature prominently at some point:
– intro: Every film must begin with the GAP-intro.
– outro: Every film must end with the GAP-outro.
– rights: The films are subject to the Creative Commons License 4.0: CC-BY-SA-NC. The internationally accepted contract of the CC-BY-NC-SA-license can be found [here](#); the machine-readable version for product metadata is available [here](#).
– For #Kurz:
  – animate still images (fotos, copies, collages), no real-time footage
  – Symbols: a blue circle or sphere must appear in the film